

MRS PPG MINUTES

Tuesday 18th November 2025 @ 19.15

Mill Road Surgery

Present:

Peter Barfield
Karen Pimlott
Matt Carter
Steve Essam
Marilyn Hurst

Vivienne Klimowicz
Lara Rogers
Ellora Roy
Carolyn Taylor

Apologies:

Amy Bridgland
Dr Nirmalan de Silva
R M
Anne Turrell

1. **(CT)** welcomed members to the meeting. Liz Taverner has rejoined the PPG.
2. **(CT)** Requested that the Fire Procedures in the event of a fire be explained.
3. Action points from last meeting
 - All completed
4. Update from Surgery
Staffing
 - Interviewing for a GP is underway. There will be an increase in sessions
 - A Receptionist has retired and position is advertised.
 - Dr Carpenter is to retire in January. Dr Leonhardt will be the Senior Partner. The surgery plans to have a book open for patients to sign. There are also discussions about how to mark her retirement. A possible idea is to hold an open air gathering in the Spring to enable patients to convey their sentiments.
 - The online appointment system is now open 7.30 – 6.30pm as per Government guidelines. This has resulted in the surgery being inundated with requests and therefore the system needs to be closed on some days if it is determined that it is unsafe to continue to accept requests .A backlog had accumulated.
(VK) suggested that a letter be sent to the appropriate people highlighting patients' concerns and offering suggestions.
(CT) to draft a letter on receiving ideas from PPG Members.
 - **(MC)** thanked members for their help at the recent Vaccine Clinic.
5. Gardening Project
 - The planters have been replenished with winter pansies.
 - A key safe has been installed for the outside water tap key.
 - **(MC)** to send **(MH)** the area size for a replacement shed to be purchase.
6. Newsletter
 - **(PB)** has produced the latest draft edition. It is to include Surgery news, Fight the Flu and Bowel Cancer information. Also, an article regarding Dr

Carpenter's retirement . **(CT)** to draft . It was agreed that a card would be sent from the PPG to Dr Carpenter.

- The photo needs updating.

7. Social Media/ Information

- **(CT)** Suggested a Facebook page for posts about Surgery news and PPG matters. No comments would be allowed. **(MC)** to explore this with the partners.
- It was suggested that articles should be included in Great Horkesley Village News, Leavenheath Stoke Polstead Nayland news (LSPN) and Mile End.**(MC)** to ask Ash to write article.
- **(VK)** asked for copies of the newsletter be printed for her to distribute in Stoke by Nayland.

8. Ideas for future projects

- NAPP website may have ideas for us to consider.
- Suggestions from the partners are welcome.

9. A.O.B.

- **(ER)** the Community garden is underway.
- **(SE)** no further news regarding the Blister Pack Recycling.

The next PPG meeting is to be held on **Thursday February 26th 2026 @1915 at the surgery.**

10. Action Points

- **(CT)** to send NAPP password to **(MC)**.
- Members to send ideas to enable **(CT)** to draft letter re patient concerns over online appointment system.
- **(CT)** to draft article for newsletter re Dr Carpenter's retirement.
- **(MC)** to ask Partners their views on Facebook page.
- **(MC)** to ask Ash to write article for local magazines.
- **(MC)** to ask Partners if they have ideas on how PPG can support the surgery.
- **(MC)** to send Shed Measurements to **(MH)**.