

MRS PPG MINUTES

THURSDAY 15th February 2024 @ 19.15

Mill Road Surgery

Present:

Peter Barfield

Kay Caldwell

Matt Carter (MRS)

Dr Nirmalan de Silva (MRS)

Steve Essam

Jo Fried

Marilyn Hurst

Vivienne Klimowicz

Karen Pimlott

Carolyne Taylor

Apologies

Henry Fried

Clare Williams

Lara Rogers (MRS)

1. **(CT)** welcomed everyone and new member, Karen Pimlott.
2. **(CT)** and **(MH)** were confirmed as Chair and Secretary respectively 2024/25
3. Matters arising/Action Points from previous meeting.
 - The strap line on Waiting room was discussed **(SE)** had suggested wording. Members to review again.
 - **(KC)** raised the issue of encouraging a more diverse membership of the PPG. This has been discussed on previous occasions. It was agreed to approach local church groups.
4. Allocation of Data Protection Officer Role
 - **(MH)** now named person.
5. Update from surgery.
 - Staffing. A new GP has been appointed and a replacement HCA is to be recruited.
 - There has been a delay on the current building project. The main issue concerns the installation of the correct sinks.
 - A Facebook page exists for the North Colchester Primary Care Network (PCN). This provides information and regular updates.
 - Health checks reminders are sent to patients via texts. A link is provided to book an appointment.
 - The online Triage has not been enabled yet.
 - There are no other facilities for Blister Pack recycling. There is still some capacity at the surgery, but this is not advertised.

- Pharmacy First is now available. This service provides professional healthcare advice and treatments for seven common ailments.
6. Newsletter
- The draft newsletter was discussed. **(PB)** Requested ideas for future inclusion.
Awaiting statement from surgery
7. Garden Project
- A gardening team has been formed. **(CW,SE,CT,MH)**.
 - **(KC)** offered to help with ideas on donations of plants etc.
 - **(CT)** to complete grant application from Myland Community Council. We need to discuss the amount needed.
 - It has been agreed that the proceeds of the book sales can be used for the gardening project, currently £175.
8. My Social Prescription
- Members had received presentation slides.
 - Members were given an overview of Social Prescribing and also the role of Community 360.
 - An information sheet on Social Prescribing is to be placed in newsletter and on local FB page.
9. A.O.B
- **(KC)** asked how far ahead blood tests can be booked – Answer is 4 weeks.
 - **(MH)** asked about DNA data. **(MC)** to produce figures.
 - **(VK)** asked if there were any comments in Patient Comment box. Answer – No
 - **(JF)** asked how many patients are registered. Answer – 17400

The next PPG meeting is to be held on **Thursday 16th May 2024 @1915 at the surgery.**

10. Action Points
- **(KC)** to formulate letter to send to local groups re recruitment.
 - **(MH)** to review Data Protection Policy
 - **(CT)** to share PCN Facebook posts on other FB sites.
 - **(MC)** to send statement to **(PB)** for newsletter.
 - **(MC)** Update on online triage
 - **(SE)** to contact Martin Goss Councillor re recycling of Blister packs.
 - The Garden Project team to discuss costings. The grant application to be completed.
 - **(CT)** to place information re Social Prescription on local Facebook groups.
 - **(MC)** to produce figures re DNA.
 - **(PB)** to send draft newsletter.
 - **(CT)** to post results of Friends and Family questionnaire on FB.

11. Agenda items for 16/05/2024

- Online Triage
- DNA figures
- Garden Project
- Recruitment to PPG
- Strap line on screen.